










Business transformation is driven by better access to data and information, which drives new ways to deliver better business outcomes. Here are some valuable statistics on business areas impacted by timely access to the right information at the right time.

<p>Staff productivity</p> 	<ul style="list-style-type: none"> • Staff spend 37 minutes per day searching or maintaining existing information • Knowledge workers spend 1-3 hours per day on these activities • IM solutions can save 25-30% for knowledge workers time
<p>Risk & compliance</p> 	<ul style="list-style-type: none"> • 15-20% reduction on time spent on managing risk and compliance • 40% of organisations reported a compliance breach would have a financial impact • 66% reported that they would be likely to suffer reputational damage
<p>Mobility</p> 	<ul style="list-style-type: none"> • 20-25% improvement in productivity with remote or mobile access to company information
<p>Decision-making</p> 	<ul style="list-style-type: none"> • 30% improvement decision making and productivity through better access to relevant information
<p>Process automation</p> 	<ul style="list-style-type: none"> • 33% increase in staff productivity through automating administrative processes using digital forms and workflows
<p>Physical storage</p> 	<ul style="list-style-type: none"> • 60% reduction in filing storage space if electronic only filing was implement
<p>Data storage</p> 	<ul style="list-style-type: none"> • 30-50% reduction in data storage requirements if each content object were stored only once.

¹ IDC (Webster, M.) Bridging the Information Worker Productivity Gap (2012) and https://www.ecdl.sk/buxus/docs/interne_informacie/Marketing/Bridging-the-information-worker-productivity-gap_ReportIDC2012.pdf and AIIM Survey, 2011)